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Virtual Instructors – Physical Science, Chemistry, Biology, and Spanish –  
Orem, UT

### **Company Description**

Education2020 helps school districts provide core and elective instruction in a virtual school setting for students in grades 6–12. Our courseware is aligned to state and national standards and has helped students recover and accrue credits for graduation and prepare for state, end-of-course, and key standardized tests since 1998.

With our web-based model, teacher-led video delivery, and proven instructional approach, Education2020 offers some of the most engaging and individualized instruction of any virtual school solution available today. It combines best-practice pedagogy with next-generation technology that enables your school to customize content and settings while providing an opportunity for students to learn at their own pace and make meaningful academic gains.

### **Job Description**

Education2020 is looking for four dedicated, hardworking, energetic people who can fill the roles of Virtual Instructors. We are looking for Virtual Instructors in the following subjects: Physical Science, Biology, Chemistry, and Spanish. The ideal candidates will be able to handle the following responsibilities and meet the qualifications listed below.

The Virtual Instructor is a highly qualified teacher responsible for the delivery of specified course content for online 6–12 grade courses.

### **Responsibilities**

Orient students to their coursework and communicating course and school requirements (This includes communicating via chat, phone, e-mail, and web conferencing systems.)

Conduct class web meetings for both Q&A sessions and additional instruction lessons

Augment course content in the form of remediation, modification, and enrichment

Grade assigned student work and enter grades into an online grade book in a timely manner

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Communicate with parents, school administrators, and associated partnering clients as needed

Additional duties as determined by the department director

Quality control and student success

Provide concept coaching via chat, phone, e-mail, and virtual whiteboard systems

Perform other duties as assigned

Requirements Bachelor's degree (B.A.) from four-year college or university; or one to two years related experience and/or training; or equivalent combination of education and experience.

Ability to speak effectively before groups of customers or employees of organization

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists

Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form

Ability to use Microsoft Word, Outlook, and Excel; navigate the Internet; use online and video chat and use database software

Equal Opportunity Employer, M/F/V/D, and a member of E-Verify